



**MINUTES 01 - 2011**

23<sup>rd</sup> of October 2011

Hotel Ülemiste, Tallinn, Estonia

Attendants: Mr. Johan Carlstedt  
Mrs. Anni Andersen  
Mr. Priit Pallo  
Mr. Jani Backman  
Mr. Tryggvi M Thordarson  
Ms. Linda Cepurniece  
Mr. Donatas Vecerskis  
Mr. Arild Antonsen  
Mr. Sergey Ushakov  
Mrs. Janette Arvidsson

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**§ 1 Introduction**

Mr. Johan Carlstedt, the Chairman of NEZ Council, welcomed all to the fifth General Assembly of the zone. After the introduction the meeting continued with a short presentation and registration of the participants.

**§ 2 Approval of the agenda for the meeting**

The meeting agreed to the proposed agenda.

**§ 3 Elections**

Before the meeting the NEZ countries had nominated persons for the mandates that should be subject to election.

**Elections for Chairman of NEZ Council and Council Working Group**

There was only one nomination and it was made for Mr. Johan Carlstedt (Sweden). It was decided to elect Mr. Johan Carlstedt as the Chairman of NEZ Council and NEZ Council Working Group for the next two years. Mr. Johan Carlstedt will also be the representative for Sweden in NEZ Council.

**Election of members of NEZ Council**

The following persons were nominated and elected for the next two years:

- Denmark                      Mrs. Anni Andersen
- Estonia                        Mr. Priit Pallo
- Finland                        Mr. Jani Backman

- Iceland                      Mr. Tryggvi M Thordarson
- Latvia                        Ms. Linda Cepurniece
- Lithuania                    Mr. Donatas Vecerskis
- Norway                       Mr. Arild Antonsen
- Russia                        Mr. Sergey Ushakov

The members of NEZ Council Working Group shall consist of the Chairman of the Zone, the NEZ Secretary and one member from the previous, present and next hosting country.

#### § 4 Update of the statutes

Mr. Johan Carlstedt presented the proposal of changes in the statutes.

- **Remaining Sports to be split into each Working group**  
Decision: Remaining Sports will be removed from the statutes.
- **Crosskart working group to their own Commission**  
Decision: Upgrade the Crosskart working group to a commission.
- **Yearly fee to be settled at the Council meeting**  
Decision: Remove the information regarding the fee in the statutes. The fee will be settled on the Council meeting instead.
- **Spring and Autumn meeting of the Council**  
It was discussed if the Council will continue having two meetings per year.  
Decision: The Council will have meetings twice a year.
- **Election of secretariat to be elected on the NEZ General Assembly instead of the Council meeting**  
Decision: The change to elect the secretariat on the NEZ General Assembly was approved and will be updated in the statutes.

Decision: The changes in the statutes were approved with some adjustments and will be updated on NEZ homepage.

#### § 5 Miscellaneous

There were no other matters to discuss.

#### § 6 End of the meeting

Mr. Johan Carlstedt thanked the Council for the two years as the chairman of the Council and thanked for the continued confidence. He also thanked Mr. Priit Pallo for hosting the meetings this year and is looking forward to go to Denmark next year.

Minutes

Confirmed

Janette Arvidsson, Secretary

Johan Carlstedt, Chairman



# STATUTES

Decided at NEZ General Assembly 10<sup>th</sup> of May 2003

Revised at NEZ Council 2009-10-18

Revised at NEZ General Assembly 2011-10-23

## Introduction

The objective of the FIA North European Zone (NEZ) is to be the first step for international participation for all members within the Zone. NEZ will also develop and promote motor sports in its area of jurisdiction and organise the NEZ Championships and Cups within the Zone.

NEZ will organise seminars and other training to raise the level of motor sports know-how of their representatives within the Zone. The NEZ organisation will also enhance co-operation between the National Sporting Authorities of the zone. The co-operation between the NEZ countries will also replace earlier co-operation between various groups of countries within the NEZ (for example the Nordic countries).

## Countries

The following countries form the FIA North European Zone: Denmark, Estonia, Finland, Iceland, Latvia, Lithuania, Norway, Russia and Sweden.

## Organisation / regular meetings

### General Assembly

General Assembly will be held biannually and it will take place in conjunction with the NEZ Council's meeting in the autumn. Should a voting take place, each member country has one vote. A member country which is unable to send a delegate to the General Assembly may be represented by the delegation of another member country; however, no delegation shall be allowed to accept more than one proxy. If the number of votes are equal, the Chairman has the casting vote.

The General Assembly elects the Chairman of the Zone and the NEZ Council for the following two calendar years. The candidates for the positions of the Chairman and members of the Council must be listed in the official agenda of the meeting, which is delivered before the meeting.

Only the General Assembly may amend these statutes.

### NEZ Council

NEZ Council will have two meetings each year. The spring meeting (included the chairmen of the commissions) shall be in March-April and the autumn meeting (with full commission and working group meetings) in September-October.

The NEZ Council shall consist of the Chairman of the Zone and one member per each member country. In case of any voting, each member shall have one vote. A member country which is unable to send a delegate to the NEZ Council may be represented by the delegation of another member country; however, no delegation shall be allowed to accept more than one proxy. If the number of votes are equal, the Chairman has the casting vote.

The meetings may be attended by members of a Commission or other persons as announced by a member country, who shall have the right of speech. The NEZ secretary shall act as secretary of the meeting.

In its autumn meeting the NEZ Council shall appoint chairmen to the sporting commissions which they have set up, for the following calendar year. The names of the candidates for these positions must be listed in the agenda of the meeting, which is delivered beforehand.

In its autumn meeting the Council shall also decide the NEZ Championships and Cups to be contested the following year.

The responsibility to organise the Council meetings (hosting country) shall be rotated between the countries of the Zone each year.

### **NEZ Council / Working Group**

Among its members, the Council shall appoint a Working Group to prepare issues for the Council and for the General Assembly. This Working Group shall consist of three to five members, e.g. as follows: Chairman of the Zone, NEZ Secretary and members from the previous, present and next hosting countries. The NEZ Council Working Group shall have at least two telephone meetings before the autumn meeting and the spring meeting.

### **NEZ Secretariat**

The NEZ Secretariat for the following two years will be decided at the autumn meeting of the NEZ Council the same year as NEZ General Assembly is held.

### **Commissions**

The Commission shall consist of the Chairman elected by the Council and one member per each member country. The representatives of the countries must be announced at the autumn meeting of the Council for the following calendar year. If a country hasn't announced any person for a commission, the information about the commission should be sent to the Council member of the country. In case of any voting, each member of the Commission shall have one vote. If the number of votes are equal, the Chairman has the casting vote.

The main working method of the Commissions, the Council Working Group and other possible working groups shall be telephone and e-mail meetings. Commissions and working groups are allowed to hold a meeting at the autumn meeting if necessary and if granted approval by NCWG also at the spring meeting.

### **NEZ Championships**

Principles for NEZ Championship will be decided by NEZ Council.

### **Costs / payments**

The main principle is that the ASN of each member shall bare any costs of the representative.

#### **Meetings**

The hosting country shall be responsible for the arrangements of the General Assembly and the Council meetings. This shall entail the costs of the meeting premises and materials, as well as any extra-curricular activities, luncheons and dinners.

Each ASN shall bare the travel and accommodation costs of their representatives.

#### **NEZ Secretariat / hosting country**

The annual fee of 700 €- to be collected from the member ASNs, will be decided at the autumn meeting of the council each year. The Sum will split between hosting country (400 €) and the ASN responsible for the Secretariat (300 €).

Payments are to be organized by the ASN responsible for the Secretariat. Invoices are to be sent out to member ASNs annually in January-February and the invoices are to be paid latest at the end of March. Annually in April the secretary holder will splits the paid fees and pay

forward fee for hosting country's ASN. Transactions fees to any banks are to be paid by the receiver of the invoices.

It's obliged to all NEZ member countries to pay their annual fee to receive invitation to attend and hold a vote at NEZ meetings.

### Exchange of Stewards / Officials

Each Commission shall decide the composition of the Panel of the Stewards in their relevant NEZ series. Exchange of duties between countries is strongly recommended.

Also, it is recommended that the countries of the Zone should, for their national sporting activities, exchange stewards and officials between themselves.

In all exchange of stewards and officials, the following principal of sharing costs shall be used: the ASN sending the said official shall bare the costs of his travel and the organiser of the event shall bare the costs of his accommodation and meals.

## ORGANISATION

Decided at NEZ General Assembly 10<sup>th</sup> of May 2003 and revised 3<sup>rd</sup> of April 2005, 18<sup>th</sup> of October 2009 and 23<sup>rd</sup> of October 2011.

